**PROCEDURE for using AceReader in IEP classes**

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**IEP 510**

**Logging on and setting up**:

1. Go to <http://smcvt.acereader.com> and log in with SMC username & password (student ID without 80 at first log-on). Password and font size/colors can be changed in SETTINGS.
2. On the **Course Mode** tab, click **Change Course** > **set Text Level** (**Level 05 to begin**) (13 levels available).
3. Click **Menu Mode**.
4. INCREASE YOUR READING SPEED: Do some **warm-up exercises**:
	1. Eye Span Game > OPTIONS: **Challenge Levels 5** > Set Game Options > Start Game.
	2. Perform Warm-up Drill: **2 columns** (09) – 2 columns, moving line by line > Begin drill.
	3. Tachistoscope Flash & Recall Game: Challenge 1 or 2 (Words flash quickly for recognition.)
		* Options: Set Challenge Levels > 5
5. Do Self-Paced Reading Comprehension Test (Level 05) – in **Perform Comprehension Test (self-paced).**
	1. **Write down your reading speed (words per minute: WPM) and comprehension rate.**

**Speed Reading Goals: words-per-minute (WPM)**

1. The target WPM is 250 for undergraduate students and 350 for graduate students.
2. **Your target WPM is 200-250 WPM.**
3. **Your target comprehension rate at any WPM is 75-80%.** If you reach this speed, set your WPM 25 higher for the next reading practice.

**Every Reading Lab**:

1. Start with **Warm-up Exercises** (see #4 above.)
2. **Reading Practice**:
3. Go to Perform Comprehension Test (**forced speed/mode**).
4. Click on Comprehension Test, Set 1, to choose a topic/subject area.
5. Under “Comprehension Test,” choose a level. Begin with Level 05, Story 01; then move up.
6. Under “Target Speed,” click “Specify Explicit Speed.”
7. Under “Pre-set Options Set,” click Eye Scroll, 3 Fixations, Highlight (10).
8. Set Words Per Minute (25 higher than the Self-Paced Reading Comprehension Test if 75-80% comprehension).
9. Increase WPM by 25 each time that comprehension is 75-80%.

Good SCANNING PRACTICE:
Search/Scan Game: Challenge 1 and 2 (20)